
GOVERNMENT NOTICE

DEPARTMENT OF TRANSPORT

No. 981

22 October 2007

MERCHANT SHIPPING ACT, 1951 (ACT NO 57 OF 1951) MERCHANT SHIPPING (MARITIME SECURITY) REGULATIONS, 2004

DETERMINATION IN TERMS OF REGULATION 115 OF THE MERCHANT SHIPPING (MARITIME SECURITY) REGULATIONS, 2004 (FORM AND CONTENT OF REPORT)

The Director General, Department of Transport hereby, in terms of Regulation 115 of the Merchant Shipping (Maritime Security) Regulations, 2004 determines the following *form and content* of reports for reporting maritime security incidents by: -

- port operators,
- ship masters
- ship operators
- port facility operator
- employees
- port service provider

The following are forms that can be used to report such incidents namely:-

- Maritime Security Stowaway report (MSSR 01)
- Maritime Security Monthly Statistics report (MSMSR 01)
- Maritime Security Incidents report (MSIR 01)

All the listed persons are required to comply with the *form and content* as set out above. The determination shall come into operation on the date of publication.

(MSSR 01)

MARITIME SECURITY STOWAWAY REPORT

Incident number.....

Reporting port/port facility.....

Date

No	-Ship's name -Type of ship -Flag -Gross tonnage -IMO no	-Date and Place of embarkation -Date and Place of disembarkation	-Date and place of attempted disembarkations	-Number & Nationality of Stowaways	-Action taken (indication of other role players)	Reporting port/port facility
1.
2.

SIGNATURE OF REPORTER **DATE**.....

DESIGNATION.....

(MSMSR 01)

MARITIME SECURITY VESSELS MONTHLY STATISTICS REPORT

Name of the Port

Date

No	Ship type	Gross Tonnage	
		Less than 500	and more than 500
Total no per month			
1.	Example: <i>Bulk Carrier</i>	<i>34 ships of less than 500t 20 ships of more than 500t</i>	
2.	
SIGNATURE OF REPORTER.....DATE.....			
DESIGNATION.....			

(MSIR 01)

MARITIME SECURITY INCIDENTS REPORT

Incident number.....

<p>Reporting port/port facility or</p> <p>Ship name.....</p> <p>Type of Ship..... Date</p>
<p>Description of incident.....</p> <p>.....</p> <p>.....</p>
<p>Action taken.....</p> <p>.....</p> <p>.....</p>
<p>Internal Investigator.....</p> <p>Date of completion.....</p> <p>Findings of investigation.....</p> <p>.....</p> <p>.....</p> <p><i>(Attach copy of investigation report if necessary)</i></p>
<p>External Investigation (NIA, SAPS, etc).....</p> <p>Date of completion</p> <p>Finding of investigation</p> <p>.....</p> <p>.....</p> <p><i>(Attach copy of investigation report if necessary)</i></p>
<p>SIGNATURE OF REPORTERDATE.....</p> <p>DESIGNATION.....</p>

THE WAY IN WHICH THE REPORT MUST BE MADE:

(a) Three copies of the report must be made and submitted to the following:

- The Director-General: Department of Transport;
- In a case of a port, report must be submitted to the port manager;
- In a case of port facility, the report must be submitted to the port facility manager and the Port Security Officer.

(b) The report must be encrypted before it can be send via e-mail. When using the post, the sender should take security measures as prescribed in the Minimum Information Security Standards (MISS).

1. REPORTING OF MARITIME SECURITY INCIDENTS

Maritime Security incidents that are most serious need to be reported to the Director-General:

Department of Transport immediately, those include but not limit the following;

- Unauthorised access to restricted areas within the port/port facility;
- Unauthorised carriage or discovery of weapons or prohibited items in the port/port facility;
- Incident of which the media are aware;
- Bomb warning;
- Unauthorised disclosure of a port/port facility security plan.

Maritime security incidents that are less serious in nature but require reporting to, and investigation by, the port/port facility include but not limit the following;

- Breaches of screening points;
- Inappropriate uses of passes;
- Damage to security equipment thought sabotage or vandalism;
- Suspicious behaviour in or near the port facility;
- Suspicious packages in or near the port facility;
- Unsecured access points